



FORWARD PLAN OF KEY DECISIONS

1 December 2009 - 1 March 2010

Paul Carter
Leader of the County Council

This Edition of the Forward Plan Supersedes ALL Previous Editions

FORWARD PLAN OF KEY DECISIONS

Each month the Council publishes a forward plan of key decisions expected to be taken during the following four months.

A “key decision” means an executive decision which is likely to:-

- (a) result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authorities budget for the service or function to which the decision relates;**
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.**

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public should contact to make comments on any particular item (column 6). Members of the public are entitled to obtain copies of the documents that will be relied upon when a decision is taken (column 7), unless they are Exempt within the meaning of the Local Governments Act. These documents will be published on the Council’s web site at www.kent.gov.uk at least five days before the decision is due to take place. Paper copies will be made available by contacting Andrew Ballard – by telephone 01622 694297 or via andrew.ballard@kent.gov.uk

The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
CHIEF EXECUTIVE DIRECTORATE						
Decision to award the Kent TV contract to an external company, pending the review of Kent TV and following the tender process	Cabinet	Between December 2009 and January 2010	Emails and phone calls.	Internal only	Tanya Oliver Director of Strategic Development & Public Access	None.
Phase 2 Gateway Roll-out, to include commissioning of works – directly or	Cabinet Member for Corporate Support	December	Consultation has been ongoing through	Through use of internal electronic	Tanya Oliver Director of	Gateway Strategy 2007;

indirectly; purchase of Mobile units: entering into various underpinning partnership contract to ensure delivery of program	Services and Performance Management	2009	implementation of Phase 1, and will continue with strategic partners, 3 rd Sector organisations, community groups and the general public	communication, external e-mail and correspondence; regular Board and operational meetings; local fora i.e. LSP, and by the use of external media such as County Council and District magazines, poster campaigns, local press and radio	Strategic Development & Public Access	Toward 2010; Vision for Kent; current County Council MTP; Strategic Development Unit Business Plan
Framework Contract for Room Hire and Conferencing Providers (4 year contract)	Cabinet Member for Corporate Support Services and Performance Management	Between December 2009 and January 2010	Managing and Resource Directors	Meetings and briefing papers	Peter Binnie Head of Operations 01622 221371 Or Andy Coveney Programme Manager, Value for Money 01622 696842	Exempt Report
Budget and Council Tax level for 2010-11 and Medium Term Plan 2010-13	Cabinet County Council	1 February 2010 18 February 2010	Policy Overview Committees Kent residents	Members provided with a summary of proposed service enhancements and invited to identify service priorities and indicate areas to target savings and efficiencies Sampled public consultation on council tax – take on the role of Cabinet by deciding whether to accept	Lynda McMullan Director of Finance 01622 694550 Andy Wood Head of Financial Management 01622 694622 Dave Shipton Finance Strategy Manager 01622 694597 John Simmonds	Budget Book (Draft for County Council) and Medium Term Plan (Draft for County Council)

			Kent Youth County Council	or reject a range of pressures and savings across the authority's budget Take on the role of Cabinet by deciding whether to accept or reject a range of pressures and savings across the authority's budget		
			Kent Businesses	Presentation on the budget and opportunity to ask questions/make recommendations		
			Trade Unions	Presentation on the budget and opportunity to ask questions/make recommendations		

CHILDREN, FAMILIES AND EDUCATION DIRECTORATE

Batch 2 Academies Procurement Outline Business Case for Skinners School	Cabinet	January 2010			Grahame Ward Director Resources 01622 696551 Rebecca Spore Head Of Ppp/pfi 01622 221151	None.
Building Schools for the Future LEP2 & Wave 5 (Outline Business Case for Partnership for Schools and Procurement)	Cabinet	January 2010			Grahame Ward Director Resources 01622 696551	None.

					Rebecca Spore Head Of Ppp/pfi 01622 221151	
Closure of Astor of Hever (Community) School and replacement with Government Funded Academy	Cabinet Member for Children, Families and Education	Between January 2010 and February 2010	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to SOAB at its meeting on 8 October 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in January 2010 on the outcome of the public notice	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	Chris Jones Area Education Officer Maidstone, Ton & Malling	None.
Closure Of Ashford Christ Church Church Of England (Voluntary Aided) Maths & Computer Specialist College And Replacement With An Government Funded Academy	Cabinet Member for Children, Families and Education	December 2009	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to SOAB at its meeting in January 2009 seeking approval to go to public consultation. A report will be presented to SOAB Members in December 2009 on the outcome of the public consultation	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	David Adams Area Children's Services Officer, Ashford & Shepway (01233) 898559	None.
Closure of Linden Grove (Community) Primary School and Ashford Christ Church, Church of England (Voluntary Aided) Maths & Computer Specialist College and their Replacement with an all-age Government Funded Academy	Cabinet Member for Children, Families and Education	December 2009	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report will	Public meeting to be held followed by a statutory public notice in accordance with the School	David Adams Area Children's Services Officer, Ashford & Shepway (01233) 898559	None.

			be presented to SOAB at its meeting in December 2009 on the outcome of the public consultation. A report will be presented to SOAB at its meeting in January 2009 seeking approval to go to public consultation.	Organisation Establishment and Discontinuance of Schools) Regulations 2007.		
Proposed Change of Age Range for Aylesham Primary School (from 3 - 11 years to 4 - 11 years) and the Closure of the Maintained Nursery Unit.	Cabinet Member for Children, Families and Education	February 2010	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to SOAB at its meeting on 4 November 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in February on the outcome of the public consultation.	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy.	Martyn Doole Area Children's Services Officer 01227 284407	None.
Archers Court Maths & Computing College - Proposed Closure and Replacement with Government Funded Academy	Cabinet Member for Children, Families and Education	Between December 2009 and January 2010	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to SOAB at its meeting on 8 October 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting on 3 December 2010 on the	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	Martyn Doole Area Children's Services Officer 01227 284407	None.

			outcome of the public consultation			
The Proposed Amalgamation of Walmer Science College And Castle Community College - Deal	Cabinet Member for Children, Families and Education	January 2010	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in January 2010 on the outcome of the public consultation	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	Martyn Doole Area Children's Services Officer 01227 284407	None.
Proposed Relocation Of Laleham Gap School Margate To A Site At Newlands Lane, Broadstairs Adjacent To The New Ellington And Hereson School In A New Building To Be Provide Through BSF Funding	Cabinet Member for Children, Families and Education	February 2010	MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations, Diocesan Boards of Education and the Health Authority Internal only. A report was presented to SOAB at its meeting on 4 November 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in February 2010 on the outcome of the public consultation	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy	Martyn Doole Area Children's Services Officer 01227 284407	None.
Children's Centre's- Round 3 - Confirming The Sites And / Or Buildings For The Location Of Children's Centres	Cabinet	December 2009	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation	School Governing Bodies; School Accommodation Managers; Local members; Area	Alex Gamby Head of Early Years & Childcare	Report - Round 3 Children's Centres

			Establishment and Discontinuance of Schools) Regulations 2007	Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent		ROD
New Primary School Provision On The Goat Lees Housing Development, Ashford	Cabinet Member for Children, Families and Education	January 2010	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent. A report was presented to SOAB at its meeting on 17 July 2008 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting in January 2010 on the outcome of the public consultation	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	David Adams Area Children's Services Officer, Ashford & Shepway (01233) 898559	None.
The Proposed Redesignation of Foxwood School as a School for Profound and Severe Learning Needs and Highview School as a School for Severe and Complex Learning Needs; the Relocation of Both Schools onto the Brockhill Park School Site and the Cessatio	Cabinet Member for Children, Families and Education	Between February 2010 and March 2010	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent. A report was presented to SOAB at its meeting on 4 November 2009 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting in February 2010 on the outcome of the public consultation	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy	David Adams Area Children's Services Officer, Ashford & Shepway (01233) 898559	None.

Proposal To Expand The John Wesley School From 210 Places To 420 Places	Cabinet Member for Children, Families and Education	Between March 2010 and April 2010	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent. A report was presented to SOAB at its meeting on 4 November 2009 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting in March 2010 on the outcome of the public consultation	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy	David Adams Area Children's Services Officer, Ashford & Shepway (01233) 898559	None.
The Casual Admissions Scheme 2010	Cabinet	January 2010	All admissions authorities in Kent; neighbouring admissions authorities; diocesans	Consultation document sent out to all admissions authorities in Kent; neighbouring admissions authorities; diocesans in accordance with the agreed policy	Scott Bagshaw Head of Admissions & Transport	None.
COMMUNITIES DIRECTORATE						
Authority to execute Developer Agreement relating to land at James Whatman Way, Maidstone for the new Library and History Centre	Cabinet Member for Communities	Between December 2009 and January 2010	Key stakeholders, customers of existing services, Members of KCC and MBC	Dedicated website and e-mail Briefings	Des Crilley Director of Community Culture Services	None.
Approval for the TUPE of KCC staff to Turner Contemporary on 1st April 2010	Cabinet Member for Corporate Support Services and Performance Management	January 2010	Staff, Unison, Turner Contemporary, Internal and external stakeholders	Meetings, letters	Richard Morsley, Project Manager - Turner Contemporary	Documentation to be provided once available

Grant of a lease of the Turner Contemporary Gallery from KCC to the Turner Contemporary Trust	Cabinet Member for Corporate Support Services and Performance Management	Between December 2009 and January 2010	Turner Contemporary, Arts Council England, SEEDA	Meetings, letters	Andrea Crease Estates Surveyor Property Group Rm 1.49 Sessions House 01622 221313 Or Nigel Brown Manager Estates Management, Property Group Rm 1.49 Sessions House 01622 696970	Documentation to be provided once available
ENVIRONMENT, HIGHWAYS & WASTE DIRECTORATE						
East Kent Waste Project: signing of a partnership agreement between KCC and Canterbury City Council, Thanet, Shepway and Dover District Councils	Cabinet Member for Environment, Highways and Waste	Between December 2009 and January 2010	East Kent Leaders and Chief Executives Forum. East Kent Joint Arrangements Committee	Each council will undertake its own informal consultation	Linda Davies Director of Environment & Waste	Minutes of East Kent Leaders and Chief Executives meeting of 13th May 2009
Kent Permit Scheme	Cabinet Member for Environment, Highways and Waste	Between December 2009 and January 2010	National Joint Utilities Group covering all works promoters. Emergency services Kent bus operators District & Parish councils Residents Associations. Neighbouring County Councils, Bexley Borough Council Depart for Transport.	Postal, through e-mail, face to face meetings, and local media briefings	Lloyd Holliday Network Performance Manager	Award report to include the DfT approval
Adoption of the Street Lighting Policy and Strategy for Kent Highway Services	Cabinet Member for Environment, Highways and Waste	December 2009	Consultations completed already, KHS Alliance Board and Executive.	Copies of the 2 documents were provided to all	Norman Bateman Head of Technical Services	None.

			Internally only	Board and Executive Members		
Procurement of a waste transfer station and household waste recycling centre to serve the Ashford area.	Cabinet Member for Environment, Highways and Waste	January 2010	Internal only	N/a	Caroline Arnold Head of Waste Management	Report to be submitted on this procurement.
New model Agreement for alterations of existing highways to facilitate developments, and a revised charge structure, under S278 of the Highways Act 1980.	Cabinet Member for Environment, Highways and Waste	Between February 2010 and March 2010	Developers will be informed of the changes but it is not the intention to consult them	N/a	Nasser Sarrafan County Transport & Development Manager	Unrestricted report to POC will include a draft model agreement & comparison with fees charged by other county councils
ADULT SOCIAL SERVICES DIRECTORATE						
Change of service for people with dementia in the Shepway district & proposed closure of Lawrence House, Folkestone	Cabinet Member for Adult Social Services	January 2010	1. Officers & Elected Members 2. SDC Councillors 3. Staff & Unions 4. Service Users & their carers	A series of consultation meetings will be held with the groups listed & briefing pack will be issued at these meetings	Margaret Howard, Director Of Commissioning And Provision	National Dementia Strategy Feb 2009

NOTES

1. The identity of decision-takers is as follows:

Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader of the Council and Cabinet Member for Localism & Partnerships
Mr John Simmonds	Cabinet Member for Finance
Mrs Sarah Hohler	Cabinet Member for Children, Families and Education
Mr Nick Chard	Cabinet Member for Environment, Highways and Waste

Mr Alan Marsh	Cabinet Member for Public Health & Health Reform
Mr Kevin Lynes	Cabinet Member for Regeneration and Supporting Independence
Mr Mike Hill	Cabinet Member for Community Services
Mr Graham Gibbens	Cabinet Member for Adult Social Services
Mr Roger Gough	Cabinet Member for Corporate Support Services & Performance Management

2. Cabinet = a Cabinet meeting and a collective decision

Council = a meeting of the full Council and a collective decision = all Members of the Council

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

3. How to make comments:

The following officers can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

Tanya Oliver, tanya.oliver@kent.gov.uk
Peter Binnie, peter.binnie@kent.gov.uk
Chris Jones, chris.jones@kent.gov.uk
David Adams, david.adams@kent.gov.uk
Andrea Crease, andrea.crease@kent.gov.uk
Nigel Brown, nigel.brown@kent.gov.uk
Scott Bagshaw, scott.bagshaw@kent.gov.uk
Grahame Ward, grahame.ward@kent.gov.uk
Lynda McMullan, lynda.mcmullan@kent.gov.uk

The following officers can be contacted by writing to Clover House, John Wilson Business Park, Thanet Way, Whitstable CT5 3QZ

Martyn Doole, martyn.doole@kent.gov.uk

The following officers can be contacted by writing to Oakwood House, Stable Block, Oakwood Park, Maidstone ME14 8AE

Alex Gamby, alex.gamby@kent.gov.uk

The following officers can be contacted by writing to Invicta House, County Hall, Maidstone ME14 1XZ

Des Crilley, des.crilley@kent.gov.uk

Richard Morsley, richard.morsley@kent.gov.uk

Linda Davies, linda.davies@kent.gov.uk

Lloyd Holliday, lloyd.holliday@kent.gov.uk

Norman Bateman, norman.bateman@kent.gov.uk

Nasser Sarrafan, nasser.sarrafan@kent.gov.uk

The following officers can be contacted by writing to Kings Hill Avenue, West Malling ME19 4UL

Margaret Howard, margaret.howard@kent.gov.uk

The following officers can be contacted by writing to Brenchley House, County Hall, Maidstone ME14 1RF

Rebecca Spore, rebecca.spore@kent.gov.uk